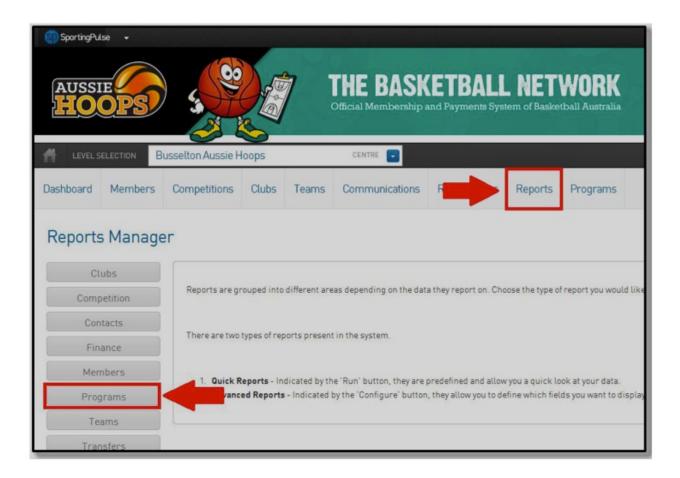


## Aussie Hoops: Printing program attendance sheets

Last Modified on 10/09/2018 2:52 pm AEST

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- 1. Login to Aussie Hoops Membership at Centre level through SportsTG Passport.
- 2. The dashboard will appear. Click on Reports and then Programs.



3. The Reports Manager page will appear with three Program Report options. Click on Aussie Hoops Attendance List.

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	OPS)	5			THE BASK Official Membership			
H LEVEL S	ELECTION	usselton Aussie H	loops		CENTRE 💽			
Dashboard	Members	Competitions	Clubs	Teams	Communications	Registrations	Reports F	
Reports	s Manage	er						
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Con	tacts	Aussie Hoops Merch Report			Aussie Ho	Aussie Hoops Attendance List		
Fin	ance				List of Enrolled Participants			
Mer	nbers	Hoops			Run		Run	
Proç	grams							

4. Use the drop-down menu to select which program you would like to print an attendance sheet for and click on Run Report. By selecting "All Programs" the report will create attendance sheets for each individual program. If you would like an attendance sheet for a specific program, you can select just that one from the drop-down.

Choose Options X					
Choose yo proceed.	our parameters and press the 'Run Report' button to				
Program	All Programs All Programs Busselton Basketball Term 2 (Wed 4:00 PM) Busselton Basketball Term 2 (Wed 5:00 PM)				
	Cancel Run Report				

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